



*Kenmure*

**To: Kenmure Rental Guest**

**From: Kathy Jones, Rental Administrator**

**Check-in time is 3:00 pm & check-out time is 10:00 am (One day's charge for late check-out)**

**Please Sign and Return a copy of your reservation agreement by fax (828) 693-3390 or e-mail to [kathy@kenmure.com](mailto:kathy@kenmure.com). It must be returned within 30 days of receipt or we cannot hold your reservation, and your deposit will be forfeited.**

The prepaid total column reflects the charge to your credit card made at the time of your reservation. **The total due column reflects the balance remaining for your rental and will be charged to your credit card we have on file the date of arrival (or the Friday before if your check-in date is on a weekend.)** Once the final balance is run on your credit card, we will leave your check-in packet at the gatehouse for you to pick up. Your check-in packet contains a map to your unit, keys, temporary club membership cards, and a copy of your credit card receipt. The gatehouse is manned 24-hours a day, so a guard is always there even if you arrive late at night or on a weekend.

Your credit card on file is also tied to your temporary club membership account and will be charged for any balances remaining at the end of the month (or at the end of your visit). You may check your club balance by going to our website: <http://kenmure.com> and clicking on the "member log-on" in the upper right corner. Enter your temporary club number in the User Name and your last name in the Password field, and you will have access to your club charges as well as various activities upcoming at the club.

Please be sure to visit our web-site for events & functions that may be occurring at our Clubhouse during your stay <http://kenmure.com/category/kenmure-newsletters/>. You are always welcome to dine in the Kenmure grill room for lunch or dinner. The grill room is casual (golf shorts and jeans are fine), and we love showing off our great food and friendly staff. A reservation is recommended for dinner but not required and may be made the same day. Special club functions require a 48-hour advance reservation by calling the clubhouse at 828-693-8506.

Use of the tennis courts, indoor pool, outdoor pool, and fitness center facilities are complimentary. Special pool and fitness classes are available for a fee, and golf is available for a greens/cart fee. The upper level of the Fitness Center is closed Tuesdays & Fridays 12-2 pm for cleaning. The lower level of the Fitness Center is closed Wednesdays & Saturdays 12-2 pm for cleaning. The Indoor Pool is closed Mondays & Thursdays 12-2 pm for cleaning. Open swim time for the indoor pool is from 11:00 am – 9:00 pm. Be sure to bring swim towels with you for use at the pools, as these are not provided in your rental unit. Please make arrangements to use the tennis courts through the Tennis Pro Shop at 828-697-8908. Golf tee-times may be made up to one week in advance of your stay. The Golf Pro Shop phone number is 828-697-1200.

If you have any questions, please e-mail me at [kathy@kenmure.com](mailto:kathy@kenmure.com) or call at 1-800-345-1860 (outside NC) or 1-828-693-8481.

**Please note that the Clubhouse, Golf Course and Restaurant are closed on Mondays.**

**Thank you for staying at Kenmure and we hope you enjoy your visit!**